

# MINUTES

**Meeting:** Southern Wiltshire Area Board  
**Place:** Winterslow Village Hall, Middleton Rd, Winterslow, SP5 1PQ  
**Date:** 7 September 2023  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Lisa Alexander (Senior Democratic Services Officer), (Tel): 01722 434560 or (e-mail) [lisa.alexander@wiltshire.gov.uk](mailto:lisa.alexander@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Rich Rogers (Chairman), Cllr Andrew Oliver (Vice-Chairman), Cllr Richard Britton, Cllr Richard Clewer, Cllr Zoë Clewer and Cllr Ian McLennan

### **Wiltshire Council Officers**

Karen Linaker – Strategic Engagement & Partnership Manager  
Lisa Alexander – Democratic Services Officer  
Parvis Khansari – Director Place (allocated to the Area Board)

### **Partners**

Wiltshire Police – PC Harry Murphy

**Total in attendance: 28**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
134	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Inspector Tina Osborn – Police</li> <li>• Chris Wood – Fire &amp; Rescue</li> <li>• Charles Penn – Winterbourne PC</li> </ul>
135	<p><u>Minutes</u></p> <p>Subject to the following corrections:</p> <p>minute no. 124 – the correct email address for Claire Francis should read <a href="mailto:claire.francis@wiltshire.gov.uk">claire.francis@wiltshire.gov.uk</a></p> <p><b>Resolved:</b></p> <p><b>The minutes of the previous meeting held on 25 May 2023, were agreed as a correct record and signed by the Chairman.</b></p>
136	<p><u>Declarations of Interest</u></p> <p>No declarations were raised under this item; however, Cllr Rich Rogers under item 7 – Area Board Grants, noted for openness that his daughter attended the youth club of the Winterslow Youth Zone. Cllr Rogers did not take part in the discussion or the vote on that application.</p>
137	<p><u>Chairman's Announcements</u></p> <p>Since the last meeting, significant progress had been made in fostering community engagement and addressing key priorities within the Area Board.</p> <p>Recent Achievements:</p> <p>The Board successfully hosted the inaugural Area Board Summer Social on July 15th. This event provided a wonderful platform for bringing together our community partners and served as an opportunity to showcase their dedicated efforts and remarkable achievements. Additionally, it offered a forum for open discussions regarding the future priorities of the Area Board.</p> <p>Over the summer a scoping meeting of the Health and Wellbeing Group was also held, with attendees including key stakeholders who engaged in meaningful conversations regarding the future direction of our work in this area, including setting out the Terms of Reference for the group and agreeing key priorities.</p>

	<p>Upcoming Events:</p> <p>An 'Ask the Leader' Event would be held on 26 September at Alderbury Village Hall. This event would provide an invaluable opportunity for community members to engage directly with Council Leader, Richard Clewer. Attendees will have the chance to ask questions and gain insights into our council's vision and plans.</p> <p>A volunteer event was planned for early 2024. The intention was to invite community partners to participate actively in promoting and encouraging community volunteering. This initiative aimed to offer support to local groups and address any concerns they may have.</p> <p>Also in the pipeline for early 2024 was an "All Things Roads" event. This event would provide a comprehensive platform for discussing various road-related matters, with a focus on improving the community's transportation infrastructure.</p> <p>These endeavours highlight the Boards commitment to build a stronger and more engaged community. The Chairman looked forward to the continued collaboration and success of the Area Board and encouraged all members to actively participate in and support these initiatives.</p>
138	<p><u>To note the written reports and updates in the agenda pack or distributed on the night</u></p> <p>The Board noted the written updates available in the agenda pack, which were:</p> <ul style="list-style-type: none"> <li>• Fire &amp; Rescue (Supplement 2 to the agenda)</li> <li>• Healthwatch Wiltshire</li> <li>• Community First</li> <li>• BSW Together (Integrated Care Board) Update</li> <li>• Current consultations: <a href="https://wiltshire.objective.co.uk/portal/">https://wiltshire.objective.co.uk/portal/</a></li> <li>• Wiltshire Council Update - Wiltshire Local Plan Review 2023-2028, with event detailed online.</li> </ul>
139	<p><u>Matters of Community Wide Interest</u></p> <p><u>Parish Councils, Partners and Community groups</u></p> <p>Rebecca Bone, Head Teacher of Winterslow Primary School gave a presentation on some key areas of work at the school.</p> <p>There was a strong value of local places and green spaces, which were felt to be vital for wellbeing.</p> <p>Providing skills to become 'agents of change' in their community and healthy and resilient citizens for the future.</p> <p>Sustainability played a big part in many areas of work at the school, with</p>

initiatives such as an outside uniform swap, accessible for all, recycling centres, partnership working with food providers to encourage more vegetarian meals and lower food miles, a sustainability QR code quest around school and regular eco weeks.

There were wildlife areas and a coral reef project for the young people to explore and learn from. This year the school was attempting to achieve 'No Single Use plastic' status.

The School also had solar panels, which provided electricity to use at the school and any extra was given back to the Grid, in exchange for money.

A DFE Grant was spent on adding Insulation throughout our loft spaces and replacing the remaining lighting to LED lighting.

Future projects included an air source heat pump for the pool and increased community engagement.

Rebecca welcomed ideas and volunteers to visit the school to provide educational talks.

#### Community Policing – local issues and priorities

The Police report was published online as Supplement 1 to the agenda. The Police Road Traffic Safety data was available within the agenda pack.

PC Harry Murphy provided a verbal update on behalf of Inspector Tina Osborn. Some of the key points included:

- A reduction in non-dwelling burglaries and keyless vehicles
- A spate of burglaries had occurred in Broad Chalk & Landford. Patrols would take place during late evenings to deter repeat offenders. The importance of marking property, specifically garden tools & machinery items was noted.
- Rural crime continued to be a key focus of the Neighbourhood Policing Team, with a continuation of rural operations with partners and engagement with farmers in the rural communities.
- Now that the Schools were back the Policing Team had been attending as many as possible to highlight road safety issues.
- Another recent area of work in July & August was around tackling rogue traders. The Team had worked closely with Trading Standards to gain intelligence gained which was then shared with partner agencies.
- Following reports of motorbikes along the footpaths in Longhedge and at Old Sarum, patrols were able to stop and ceased vehicles.
- Close working with Wiltshire Council on Public Space Protection Orders

to tackle catapult use. There would also be a public consultation on this soon, people were encouraged to feed comments in.

Questions:

- The published Community Speedwatch (CSW) stats did not include those for the Porton CSW Group.

Answer: PC Murphy would take that back to the team for a response.

- Now that the schools had returned after the summer break, in Laverstock the historic traffic issues had recommenced, relating to parents parking along the main road at collection time, causing the road to become a single lane causing much congestion. Cllr McLennan had asked for patrols in the afternoon to tackle the issue, however when a patrol had taken place, it was in the morning, where the congestion was not present. He asked whether patrols could visit in the afternoon.

Answer: PC Murphy would feed this request back to Inspector Osborn for action.

- Nationally there were many stories featuring brazen and violent gang shoplifting incidents. In Downton the Coop have taken preventative measures where possible to tackle shoplifting. What was the feeling about shoplifting across this area, as the effect is terrible for small businesses.

Answer: PC Murphy noted that shoplifting had always been present. The Coop in Downton had success in putting obstacle in place to deter higher value theft. He would also feedback these comments to Inspector Osborn.

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Area Board Funding

The Board noted the budgets remaining for allocation at the meeting and heard from representatives in attendance who gave a brief overview of their project followed by any questions by the Board.

**Older & Vulnerable Adults Grants:**

Wiltshire Music Centre – Celebrating Age project, requested £1,500  
The Applicant Rebecca Seymour spoke in support of the project.

Cllr Zoe Clewer moved the motion to award in full. This was seconded by Cllr Ian McLennan.

**Resolved**

**Wiltshire Music Centre was awarded £1,500 towards the Celebrating Age**

**project.**

**Reason – The application met the Community Area Grants Criteria 2023/24**

Bourne Valley Day Centre for the Elderly – Running Costs, requested £3,593.65  
The Applicant Nicki Coleman spoke in support of the project.

Questions & comments:

- As the request was for a large sum, it would be useful to work with the applicant to find out more about the project before awarding the full amount.
- Had the applicant looked at the replacement fund the council had put in place? Answer: We had a meeting 1 year ago but did not find that helpful. We were advised that there was funding for individuals if they need help attending the day centre. Our guests don't need that sort of help.
- Did you apply to the Board for funding last year?  
Answer: Yes for entertainment.
- Karen Linaker explained that as the current application had been submitted in a new financial year, the Board was able to consider this application.
- What were the professional fees listed on the application?  
Answer: We have a paid organiser.
- The Club would need to consider future viability.
- The application lists fundraising, would you put the boot-sale back in this year and what else would you be doing?  
Answer: There was scope to do more however no time for a boot sale this year now, so would look to do that in the new year. Pre-covid we did more, we need to get the momentum going again to start those activities. If we imposed an annual fee that could bring more funds.
- Did you have a rough figure of a total including the other events for a typical year?  
Answer: The Fun-Day raised £1200, the boot sale on a good day could have raised £500-£700.

Cllr Richard Britton moved the motion to award in full. This was seconded by Cllr Ian McLennan.

The Chairman asked whether an amendment would be accepted, to award a total of £3200, as there were limited funds remaining and all grant applications to the Older & Vulnerable budget could not be met in full.

Cllr's Britton and McLennan accepted this amendment.

The Board noted that the applicant should work towards becoming sustainable for next year. The applicant welcomed any guidance or support which could be given to achieving this.

**Resolved**

**Bourne Valley Day Centre for the Elderly was awarded £3,200 towards running costs.**

**Reason – The application met the Community Area Grants Criteria 2023/24**

Silver Salisbury Group – Community Outreach project, requested £1,000

As the Applicant was not in attendance, the Board agreed to defer consideration of the grant until a representative was available to answer any questions.

The Strategic Engagement & Partnership Manager (SEPM) noted that the project would take place before the next Area Board meeting, so she would process the application between meetings, using the SEPMs delegated powers, in consultation with Members.

**Resolved**

**The application by the Silver Salisbury Group was deferred and would be processed through the SEPM Delegated Funding Process in consultation with Members.**

**Young People Grants:**

The Bridge Youth Project – New Youth Wellbeing Course, requested £2,500

The Applicant Paul Cable spoke in support of the project.

Cllr Ian McLennan moved the motion to award in full. This was seconded by Cllr Andy Oliver.

**Resolved**

**The Bridge Youth Project was awarded £2,500 towards the New Youth Wellbeing Course.**

**Reason – The application met the Community Area Grants Criteria 2023/24**

Winterslow Youth Zone – Youth Club, requested £500

The Applicant Steve Davies spoke in support of the project.

Questions and comments:

Cllr Rich Rogers declared an interest, stating that as his daughter attended the Youth Club, he would not take part in the discussion or vote on the application.

The Applicant was advised to make contact with the parish council and any local churches who may be able to offer financial support towards the Youth Club.

Cllr Andy Oliver moved the motion to award in full. This was seconded by Cllr Ian McLennan.

**Resolved**

**Winterslow Youth Zone was awarded £500 towards the Youth Club project.**

	<p><b><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24</b></p> <p><u>Laverstock &amp; Ford PC</u> – New Youth Club requested £3,875 The Applicant Trudi Deane spoke in support of the project.</p> <p>Questions and comments:</p> <p>The partnership agreement between the Salisbury City Council and Laverstock &amp; Ford Parish Council to support this project was commended.</p> <p>The Applicant was advised that they should work towards becoming sustainable as the Board did not fund core running costs year on year.</p> <p>A suggestion around whether the community would be prepared to put the precept up in future to provide for the youth club provision was discussed.</p> <p>Cllr Ian McLennan moved the motion to award in full. This was seconded by Cllr Richard Clewer.</p> <p><b><u>Resolved</u></b> <b>Laverstock &amp; Ford PC was awarded £3,875 towards a New Youth Club.</b></p> <p><b><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24</b></p> <p>Information links: <a href="#">Area Board Grants</a> &amp; <a href="#">Grants Criteria</a></p>
141	<p><b><u>Rural Youth Outreach Project</u></b></p> <p>The Area Board considered the request to earmark £5,000 from the Youth Budget, to be used for year 3 of the Rural Youth Outreach Project. An outline of the proposed provision was provided within the agenda pack.</p> <p>Cllr Zoe Clewer moved the motion to earmark £5,000 of Youth Funding to year 3 of the Rural Youth Outreach Project.</p> <p>This was seconded by Cllr Ian McLennan.</p> <p><b>Resolved:</b></p> <p><b>That the Southern Wiltshire Area Board earmarked £5,000 from the Youth Budget, for the provision of year 3 of this project.</b></p>
142	<p><b><u>Health &amp; Wellbeing Working Group</u></b></p> <p>The Area Board noted the update from the last meeting of the Health &amp; Wellbeing Group, held on 17 August 2023 and considered the new Terms of Reference document attached to the agenda.</p> <p>The Chairman, Cllr Rich Rogers moved the motion to endorse the Health &amp;</p>



	<p>Wellbeing Terms of Reference.</p> <p>This was seconded by Cllr Richard Clewer.</p> <p>It was,</p> <p><b>Resolved:</b></p> <p><b>That the Southern Wiltshire Area Board endorsed the new Health &amp; Wellbeing Group Terms of Reference.</b></p>
143	<p><u>Local Highways and Footpath Improvement Group (LHFIG) Update</u></p> <p>The Board considered the report and funding recommendations arising from the last LHFIG meeting held on 15 August 2023.</p> <p>The Chairman, Cllr Rogers, moved the motion to approve the recommendations in full.</p> <p>This was seconded by Cllr Richard Britton.</p> <p>It was;</p> <p><b>Resolved:</b></p> <p><b>To approve the LHFIG funding recommendations to the following schemes:</b></p> <ul style="list-style-type: none"> <li>• <b>4e – Laverstock &amp; Ford School Crossing Warning Signs – £958.50</b></li> <li>• <b>4f – Winterbourne Bus Stop Clearway - £970.50</b></li> <li>• <b>4g – Pitton &amp; Farley Village Gateway Enhancements - £6969.60</b></li> <li>• <b>4j – Winterbourne NAL Sockets – £2186.25</b></li> <li>• <b>4k – Primrose Lane, Redlynch Signing Improvements - £526.50</b></li> </ul>
144	<p><u>What really matters to you?</u></p> <p>The Board held an informal consultative session to discuss how the Area Board helps communities live well in Southern Wiltshire, channelling its funding and time to the right priorities.</p>
<p><u>Item 11 Summary</u></p>	

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## Item 11:

An informal consultative session to discuss how the area board helps communities live well in Southern Wiltshire, channelling its funding and time to the right priorities.



# Round Tables: Tell us what you think

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- What is the best thing about where you live?
- What is the worst thing?
- What ideas do you have for new activities, or initiatives to help the community you live in?
- What help can you offer to make these happen?
- What is already happening where you live that you would like to help with?
- What would you like the Area Board to do more / less of?

**Best Things** included: strong community spirit, a good range of community activities and initiatives, lovely place to live and opportunities to explore and enjoy it, strong examples of parish and village group collaboration, neighbourhood plans are developing well

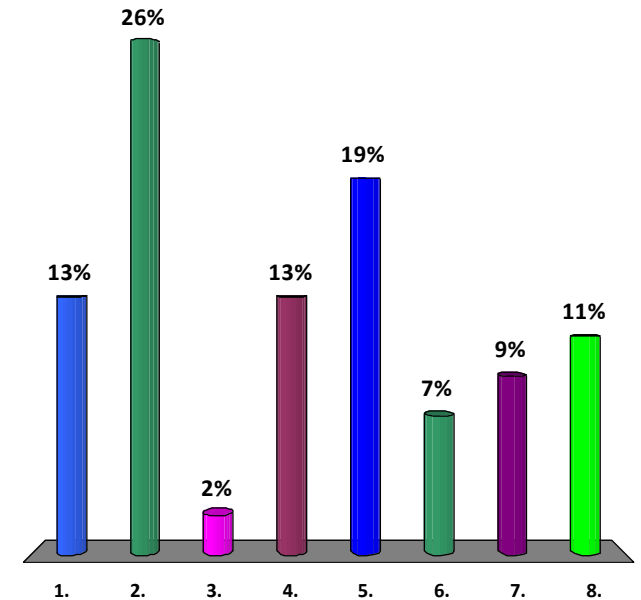
**Worst Things** included: bus/rural transport services, lack of volunteers, ASB, speeding traffic and congestion, especially A36, challenge to get doctors appointment from Three Chequers Medical Practice, disengaged young people causing disquiet

**New ideas and offers of help** included : parish councils in same/neighbouring/nearby villages to ask how they can each support youth clubs and activities, local parish/village organisation run 'involvement days' to help the community help itself, facilitate collaboration and innovation with local schools on the Roundbarrow Farm project

**Area Board to do more/less of** ..: more networking and social events, and less formal top table events, so that parishes and village groups can share/promulgate strong examples and effective initiatives that work for them; improve communications of opportunities facilitated by the area board; more youth support especially where ASB is happening

# Which comes first? - vote for your top 3

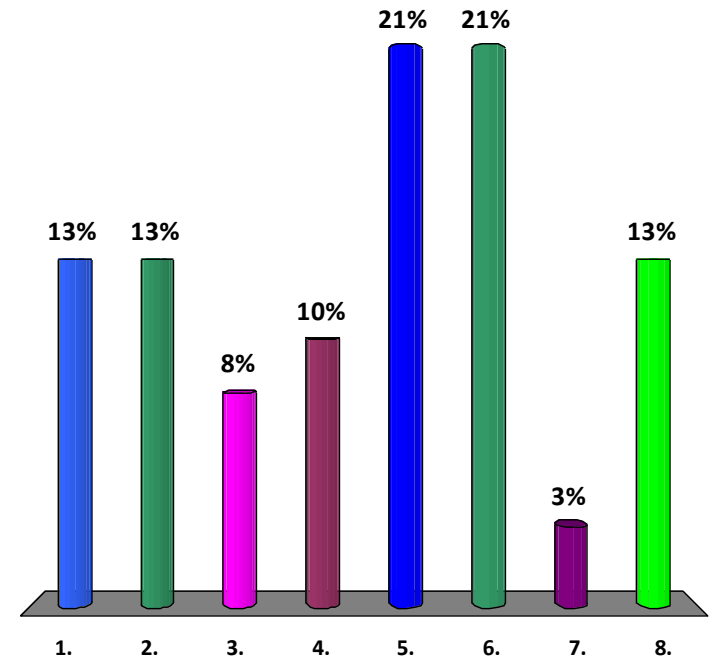
1. More support for older persons activities, including dementia support
2. New youth clubs and activities
3. More area board meetings/socials outside of working hours
4. More footpath maintenance and litter picking
5. Recruit more volunteers to support existing and new community groups and village led initiatives
6. Better promotion of activities and initiatives
7. More information about area board and other funding sources, and better support in making bids
8. New initiatives to tackle climate change



# How can you help? – vote for as many or few as you wish

1. Could you help out at a village youth club?
2. Could you help out at a village club for older people?
3. Could you be part of a new group to deliver more dementia support initiatives?
4. Could you help join a local group to help with footpath maintenance?
5. Could you help join a local group to help with litter picking?
6. Would you like to be a part of a new area board environment group?
7. Could you be one of the counties new volunteer tree wardens?
8. I could help, but would like more guidance as to how please

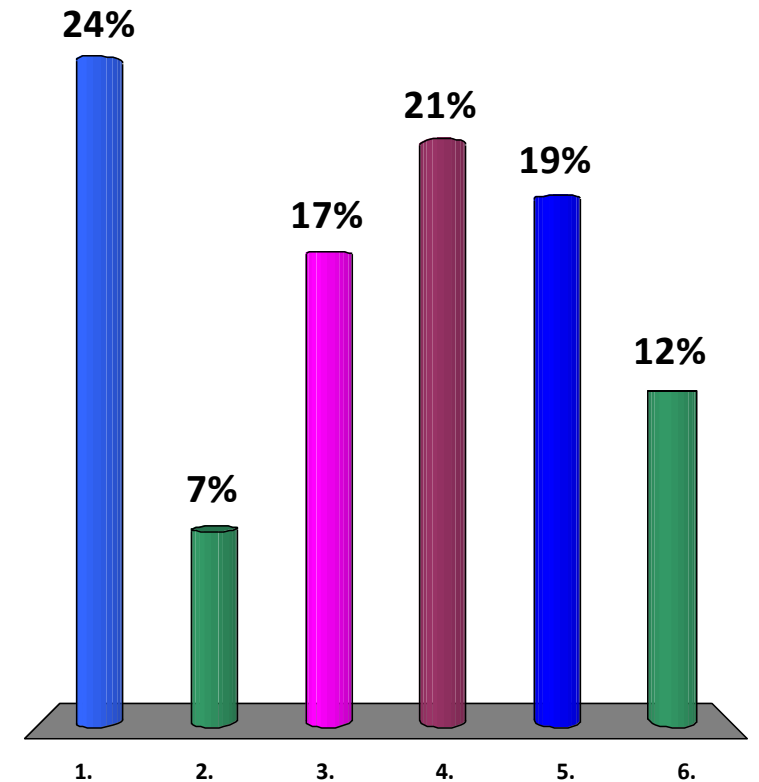
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# Topics for future area board meetings - vote for your top 3

1. Funding advice and support for existing and new community groups and initiatives
2. Tackling climate change
3. How best to help local people and families living in deprived areas of southern Wiltshire
4. Highway maintenance and improvement
5. Support for local shops and businesses
6. Something totally different!

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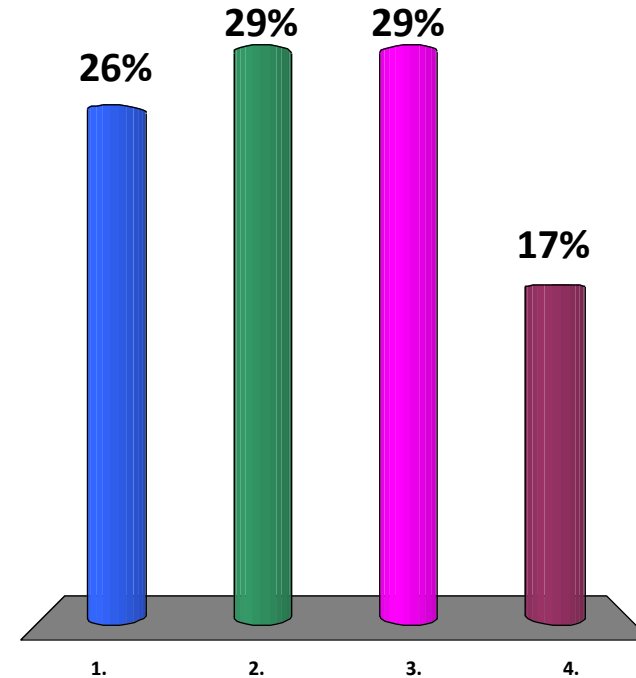




# More new thoughts...vote for your top 3

1. Change the day / time of area board meetings to bring more people together
2. Take the area board to new venues
3. Set up a shadow youth area board
4. Do something completely different!

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